

STAT

21 December 1960

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I am sorry to inform you that there will be a delay in receiving your book storage shelving. Due to unanticipated procurement problems equipment delivery has been rescheduled to arrive at your office the week of 16 January 1961. The new file folders were forwarded yesterday and may possibly reach you this week.

Please let me know when this shelving arrives and I will send [] to help with the completion of the installation as well as transferring material from the old file folders to the new. I regret the inconvenience caused to your people by the unsatisfactory file folder fasteners. We are anxious to correct the situation and to complete this job to your satisfaction.

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Sincerely,

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Distribution:

Orig & 1 addressee

1 - EA Office/00

1 - RMS File

Mgt/S/RMS/RDB, []

(21 Dec 1960)

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ILLEGIB